



## Vendor Application

Saturday, September 23,  
2023, 10am-4pm,  
Rain or Shine!

Name of Organization/Business: \_\_\_\_\_

Street: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

On Site Contact Person: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_ PTO, PTA, PTSA \$0 10'x10' \_\_\_ Non-Profit \$50 10'x10' \_\_\_ Crafter \$75 10'x10'

\_\_\_ Business Expo \$100 10'x10' member; \$150 non-member

\_\_\_ Food Vendor \$250\* 20'x20' \_\_\_ Food Vendor Electricity \$25 additional

*\*Early Bird Registration for Food Vendors \$200 with payment by July 1<sup>st</sup>*

**Limited Electricity is Available for non-profits**

*All Chamber memberships must be current to participate!*

Visit [www.wethersfieldchamber.com](http://www.wethersfieldchamber.com) or email: [Office@WethersfieldChamber.com](mailto:Office@WethersfieldChamber.com) for details.

**Deadline is August 1st, 2023 Including Payment. Space is limited. Please sign on Page 2 (over)**

### **PRODUCT DESCRIPTION:**

Specific description and photographs of product, food or craft are required. All products for sale **MUST** be listed on this application without exception. You may email pictures to the Chamber Office at [office@wethersfield.com](mailto:office@wethersfield.com). Products must be approved by the Chamber office. **Exclusivity is not offered nor implied**, but we will try to limit each category.

PRODUCTS: \_\_\_\_\_

### **INSURANCE:**

All food vendors, attractions, and business expo participants must have an insurance certificate of general liability for limits not less than \$300,000. Vendors agree to provide a Certificate of Event Insurance naming the Town of Wethersfield and the Wethersfield Chamber of Commerce as "additional insureds".

**OVER**

**EXHIBITOR GUIDELINES:****Page 2 of 2**

- 1) This application will be processed upon receipt of your complete fee payment: fee is non-refundable for any reason once you are accepted into the Cornfest. All checks returned for insufficient funds will incur a \$25 service charge. The Wethersfield Chamber reserves the right to cancel the event for public safety or other extreme circumstances after consultation with police, Chamber and Town Officials. Under such circumstances no payments or fees will be refunded.
- 2) All Vendors agree to defend, indemnify, and hold harmless the Town of Wethersfield, and the Wethersfield Chamber of Commerce, its officers, directors, employees, and volunteers from any and all injuries and damages to persons or property caused by any actions or omissions of business, its employees or volunteers while participating in, or exhibiting at the 35<sup>th</sup> Wethersfield Chamber of Commerce Cornfest to be held on September 23, 2023.
- 3) Any Vendor selling food is responsible for obtaining a Food License (Permit) issued by the Central CT Health District (located at 2080 Silas Deane Hwy Suite 100, Rocky Hill, CT 06067). No Exceptions. This must be done at least two weeks prior to the event to avoid additional costs.
- 4) All Vendors are responsible for meeting all state and local regulations, including, but in no way limited to, fire codes, health standards and sales permits.
- 5) No microphones, radios, cd players or loudspeakers of any type are permitted. No smoking is permitted in any tent area. No generators, compressors, trucks, etc., can be operated without prior permission from the Chamber Office. No refueling of Generators is permitted between the hours of 10am-4pm. Additional fees may apply, call for details.
- 6) Vendors can have a 10x10 tent. Vendor assumes all responsibility for the installation and securing of the tent and the tent should be in place by 9:30 am the morning of event. No signs are permitted outside of your booth area. All exhibitors are responsible for all supplies. You must provide your own tent, tables and displays. The vendor shall be responsible for cleaning up of leased area at end of the day. NO Takedown permitted until event is officially closed.
- 7) No ball throwing, balloons, skateboards, bicycles, roller blades, silly string products, sparklers, smoke bombs, snappers or other "noxious" materials" are allowed on Cornfest site. All Pets must be on a leash.
- 8) The Green is available for set up starting at 7:00am on September 23rd, unless otherwise approved by the Chamber Office. All set up must be completed and vehicles removed from Broad Street Green prior to 9:30am. Please respect our Handicapped Parking Zones and the use of the Green. Booth disassembling and cleanup will not be allowed prior to 5:00pm. At least one adult must be always present in every booth.

**I have read the Cornfest Agreement and agree to the terms, guidelines, and responsibilities:**

**Booth Fee:** \$ \_\_\_\_\_

**Electricity Cost \$25 (Food Vendors Only)** \$ \_\_\_\_\_

**Total Enclosed:** \$ \_\_\_\_\_

**Venmo: @wethchamb**

**Make Checks Payable to:**

**"Wethersfield Chamber of Commerce" PO Box 290186, Wethersfield, CT 06129-0186**

**SIGNED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

Street Address: 200 Main Street, Wethersfield, CT 06109  
Mailing Address: P.O. Box 290186, Wethersfield, CT 06129-0186

web: [www.wethersfieldchamber.com](http://www.wethersfieldchamber.com) email: [office@wethersfieldchamber.com](mailto:office@wethersfieldchamber.com) ph: 860-721-6200